

# The Ultimate HR Compliance Checklist

Going through the complications of UK employment law is a daunting task for any understaffed small business. To help you stay on top of your legal HR obligations, I've put together this HR compliance checklist to make compliance easy, accessible, and straightforward:

- Employment Contracts and Documentation
- National Minimum Wage and National Living Wage
- Working Time Regulations
- Annual Leave and Holidays
- Maternity, Paternity, Adoption, and Shared Parental Leave
- Sick Leave and Sick Pay
- Right-to-Work Checks
- Equality and Discrimination
- Data Protection and GDPR Compliance
- Termination and Redundancy
- Health and Safety
- Pension Auto-Enrollment
- Training and Development
- Employee Handbook and Policies
- Trade Union and Employee Consultation
- Grievances and Dispute Resolution
- Exit and Offboarding



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